

Enclosure 1: Comment Form – Information to Inform the Summary of Issues

Project: Waterloo Airport Runway Project
Proponent: Region of Waterloo International Airport
CIAR No.: 81452
Response invited by: **April 16, 2021**

All comments should be submitted via the **Submit a Comment** feature available on the Project's Canadian Impact Assessment Registry page (Reference #XXXXX at <https://iaac-aeic.gc.ca/050/evaluations/proj/xxxxx>). Letters and forms can be uploaded using this feature.

If you have any difficulties submitting this way, please contact the Agency at IAAC.Waterloo.AEIC@canada.ca for assistance.

1. Please confirm whether your ministry or agency would like to participate in the federal impact assessment process for this Project. Yes No

If yes, please provide contact details for the person(s) who will be working with the Agency.

Ministry/Agency: Ministry of Heritage, Sport, Tourism and Culture Industries	
<i>Primary Contact Details:</i>	
Contact Name: Karla Barboza	Telephone: 416-314-7120
Address: 401 Bay Street, Suite 1700 – Toronto, ON	Fax: N/A
Email: karla.barboza@ontario.ca	
<i>Alternate Contact Details (if applicable):</i>	
Contact Name: James Hamilton	Telephone: 416-212-7505
Address: 401 Bay Street, Suite 1700 – Toronto, ON	Fax: N/A
Email: james.hamilton@ontario.ca	

2. Please identify the contact information for your ministry for the public. This could be a generic email box or specific to your ministry's role on the project (e.g. permits, authorizations, guidance or funding within your ministry's mandate.)

heritage@ontario.ca

The Ministry of Heritage, Sport, Tourism and Culture Industries (MHSTCI) has an interest in undertakings such as this under its mandate to develop policies and programs for the conservation of Ontario's cultural heritage, and to stimulate tourism growth and investment, and sport and recreational activities and facilities in Ontario.

As a government review agency, MHSTCI reviews various applications and associated technical studies, including those under an environmental assessment process to ensure compliance with the *Ontario Heritage Act*.

To meet its obligations related to the conservation of cultural heritage resources, including their identification, protection and wise management, the proponent retains qualified persons to prepare technical cultural heritage studies (e.g. archaeological assessments, cultural heritage evaluations, heritage impact assessments).

Under its mandate to conserve Ontario's cultural heritage, MHSTCI applies the following processes and approvals to address potential adverse effects on cultural heritage resources, including archaeological resources, built heritage resources and cultural heritage landscapes.

• **Ontario Heritage Act, Part VI**

Under the *Ontario Heritage Act*, MHSTCI also regulates archaeology undertaken by licensed archaeologists. The ministry reviews archaeological reports as a condition of licensing in accordance with Part VI of the OHA. This review is to ensure that the archaeologist has met the terms and conditions of their licence, that the archaeological sites have been identified and documented according to the standards set by MHSTCI and that the archaeological fieldwork and report recommendations ensure the conservation of archaeological resources.

Once they have reviewed an archaeological report, MHSTCI staff provides the archaeologist with comments in a letter. If the report complies with the Standards and Guidelines for Consultant Archaeologists (MHSTCI, 2011), the letter informs the licensee that the report has been entered into the Ontario Public Register of Archaeological Reports. The letter is copied to the proponent (e.g., ministry or prescribed public body) and the approval authority (e.g., Ministry of the Environment, Conservation and Parks, IAAC). Approval authorities often rely on the letter to address legislative requirements, and more broadly, to address concerns for due diligence.

3. Will your ministry or agency be undertaking any technical analysis (e.g. effects assessment) related to this Project? Would you be willing to cooperate with the Agency on this analysis?

MHSTCI will review any technical cultural heritage studies related to this Project to ensure compliance with the *Ontario Heritage Act*.

MHSTCI is interested in cooperating with the Agency on this analysis.

4. (a) Based on the Initial Project Description, will your ministry be issuing any permits, authorizations or otherwise be involved in the Project in a regulatory manner? Yes No

(b) If yes:

- Please name the permit, authorization or other function that your ministry would provide,
- Please provide a short description, including regulatory or legislative authority, of each permit, authorization or other function (please provide links or attach relevant documents to this form),
- Please indicate the project component or activity to which the permit or authorization applies,
- Please indicate, for each permit, authorization or other function, whether your ministry would undertake Indigenous consultation, and if yes, provide a summary overview of the approach, including provision of any participant funding,
- Please indicate, for each permit, authorization or other function, whether your ministry would undertake public consultation, and if yes, provide a summary overview of the approach, including provision of any participant funding.

See response under Question 1. Technical cultural heritage studies apply to the whole project study area, including project component or activity. MHSTCI does not undertake Indigenous or public consultation and does not provide participating funding.

5. (a) **Using Table 1 of Enclosure 2**, indicate whether the description of potential effects presented in the Initial Project Description sufficiently characterizes potential project effects as they relate to your mandate.

Provide input on whether these effects may be adverse and whether your regulatory instruments (referred to as powers, duties or functions in the Table 1 of Enclosure 2) could be used to address these effects. *Note: Information on effects and direct and incidental effects as well as effects within federal jurisdiction are defined in section 2 of IAA.¹ To facilitate your completion of the table, the Agency has prepared **Enclosure 4** with specific valued components and/or effects identified for some provincial ministries. For each potential effect, please consider whether proposed mitigation measures may manage the effect and provide a risk characterization rating, as described in **Enclosure 3**.*

Enclosure 4: Specified value components and issues identified for Provincial Ministries

Ministry of Heritage, Sport, Tourism and Culture Industries

Cultural Heritage

1. Has the proponent articulated effects associated with **cultural heritage** effectively? Please provide details. If not, what are the specific issues that require attention by the proponent?
2. Has the proponent clearly demonstrated how any adverse effects to **cultural heritage** would be managed, mitigated and/or avoided to your department/agency's satisfaction? Please provide details.
3. Are any mitigation measures proposed by the proponent related to **cultural heritage** known to be standard mitigation or are otherwise well understood? Please provide details. (if applicable)
4. Based on the Initial Project Description, the Agency understands that the Project would be subject to the *Ontario Heritage Act*. How would the requirements under the *Ontario Heritage Act* address adverse effects and/or set conditions related to **cultural heritage**?
5. Can you please confirm whether the proponents' description of the procedures under the *Ontario Heritage Act*, regarding the discovery of archaeological resources is appropriate? Will MHSTCI provide any additional oversight with regard to archaeological resources and their discovery?
6. Are there additional issues that should be addressed in the impact assessment of the Project, should the Agency determine that an impact assessment is required? For each issue, provide a concise, plain language summary that is appropriate for inclusion in the Summary of Issues.

¹ A link to IAA text can be found here: <https://www.canada.ca/en/impact-assessment-agency/corporate/acts-regulations/legislation-regulations.html>

(b) **Using Table 1 of Enclosure 2**, identify any additional potential adverse effects of the Project that are not described in the Initial Project Description.

6. (a) The Agency understands that the proponent proposes to expand or relocate the airport terminal building as part of the Region of Waterloo International Airport Masterplan. Are you satisfied with the proponent's characterization of the activities related to the airport terminal building, as described in the Initial Project Description?

Yes.

(b) Do you have any concerns regarding the proposed expansion and or relocation of the airport terminal building?

No.

(c) Can you confirm, whether in identifying potential effects in Table 1 of Enclosure 2, that you did not include any potential effects due to the airport terminal building that were not sufficiently characterized by the proponent? Yes No

Name of Responder

Signature

Title of Responder

Date